



CVHC Vulnerable Populations Tabletop & Full Scale Exercise

All Central Region healthcare organizations are invited to enroll in the 2019 CVHC Vulnerable Populations Exercise Series. Successful completion of this exercise program may assist you in meeting the CMS-required annual tabletop and full scale exercise requirements for your healthcare organization. Registration is currently limited to healthcare organizations who operate in the [Central Healthcare Emergency Planning Region](#).

Healthcare organizations who enroll in the exercise series must commit to the following:

- 1. Minimum People Involved:** Exercises cannot be conducted by a single individual for any facility. You will need to involve, at a minimum of two or three essential persons as your “Exercise Team” for the planning meeting and the Tabletop Exercise. Each of these people must register individually.

All facilities must include at a minimum:

- an administrative leader
- a clinical leader

LTC, SNF, and Hospitals must also include:

- a facilities leader

CVHC will not certify completion for any facility or organization not meeting this standard. If you have questions as to what is appropriate, please .

- 2. Planning Meeting Attendance:** February 7th, 2019 1pm-2pm via WebEx. Every effort should be made to attend the planning meeting as it provides for optimal planning and allows you to ask questions and receive answers. Attending in real-time allows you to be best prepared for the actual exercises. If for some reason, you cannot attend the planning meeting webinar as it is happening, we will allow you to view the recording upon your request. Failure to complete the planning meetings may result in exclusion from the remainder of the exercise series.
- 3. Tabletop Exercise Attendance:** Your entire Exercise Team must attend one of three tabletop exercise offerings. Your Exercise Team must register for the same tabletop exercise (pick only one date/location below). Capacity is limited, and registration will be handled on a first come, first served basis.
- 4. VHASS Training:** Participation will include usage of the Virginia Healthcare Alerting and Status System (VHASS). This is strongly suggested that you complete a 30-minute training module (recorded presentation) so you'll be fully prepared to complete the Full-Scale Exercise. Additionally, CVHC staff are available to assist in your training on this platform.
- 5. Full-Scale Exercise Participation:** Your participation in the Full-Scale Exercise March 13, 2019 is mandatory for CVHC to certify completion of this requirement.



Exercise Series Calendar

2/7 - WebEx Planning Meeting – 1:00 - 2:00pm

(Webinar: [LINK HERE](#)) Password: CVHC

2/26 - Tabletop Exercise Option 1 – TIME TBD (attend only one TTX)

TBD (Location will be South of the James River; most likely Dinwiddie or Petersburg)

*****OR - CHOOSE ONLY ONE*****

2/27 - Tabletop Exercise Option 2 – 1300-1600 (attend only one TTX)

Gayton Branch Library: GA Meeting Room (10600 Gayton Rd, Henrico, VA 23238)

*****OR - CHOOSE ONLY ONE*****

2/28 - Tabletop Exercise Option 3 - 8:00am - 11:00pm (attend only one TTX)

Memorial Regional Medical Center: Community Education Room (8260 Atlee Road
Mechanicsville, VA 23116)

[REGISTER HERE FOR TTX](#)

VHASS Training

(Can be completed anytime after the Tabletop Exercise. Webinar will be sent after TTX)

3/13 - Full-Scale Exercise – 9:00am – 12:00pm

(You will participate from your facility)

3/13 - WebEx After Action Review, Lessons Learned - 1:00 - 2:00PM

(Webinar: [LINK HERE](#)) Password: CVHC

Have questions? Contact Pete Svoboda: pete.svoboda@central-region.org