



Key Components of a Hospital Emergency Management Program (EMP)

<u>Mitigation/Preparedness and Program Support</u>	<u>Emergency Operations Plan (EOP) –Response/Recovery</u>
<ul style="list-style-type: none"> ▪ Program Description signed by: <ul style="list-style-type: none"> ▪ Hospital CEO ▪ Medical Chief of Staff ▪ Hazard Vulnerability Analysis -Mitigation ▪ Minutes from: <ul style="list-style-type: none"> ▪ Emergency Management Committee. ▪ HPP Committee. ▪ Other Community Planning groups ▪ MOUs and other agreements ▪ Training Records (e.g. IS course, HICS, decontamination training, etc.) ▪ Exercise Plans and Records 	<ul style="list-style-type: none"> ▪ Activation and Termination of EOP, HCC, HICS responders (criteria and protocols) ▪ Integration with community ICS and response partners ▪ HCC specific HICS Job Action Sheets (only those positions that may be filled by your hospital) ▪ Relevant annexes and policy/procedures (e.g. Pandemic Influenza, surge capacity, security and lockdown, evacuation, mass fatality management, event specific HICS checklists and response guides for high ranking HVA events, etc.) ▪ Hospital Resource Directory (HICS form 258) or other personalized HICS forms ▪ All 6 critical areas (communication, resources, safety, staff, utilities, clinical) must be addressed in the EOP ▪ Policies addressing use of Licensed Independent Practitioners and other volunteer practitioners

Note: This diagram is intended for use in context to the TJC 2009 EM Standards. The term “Emergency Management Plan” is no longer in TJC EM Standards or a part of NIMS terminology.